

**MINUTES
LANCASTER COUNTY BOARD OF EQUALIZATION
TUESDAY, NOVEMBER 6, 2001
COUNTY COMMISSIONERS CHAMBERS
FIRST FLOOR, COUNTY-CITY BUILDING
1:30 P.M.**

Commissioners Present: Kathy Campbell, Chair
Bob Workman, Vice Chair
Bernie Heier
Larry Hudkins
Ray Stevens

Others Present: Connie Ahlschwede, County Assessor's Office
Kerry Eagan, Chief Administrative Officer
David Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Equalization meeting was convened at 1:30 p.m.

- 1) **MINUTES:** Approval of the minutes of the Board of Equalization meeting held on Tuesday, October 30, 2001. (A copy of these minutes is on file in the office of the Lancaster County Clerk.)

MOTION: Hudkins moved and Stevens seconded approval of the minutes of the Board of Equalization meeting dated October 30, 2001. Campbell, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

- 2) **ADDITIONS AND DEDUCTIONS:**

Approval of 30 additions and deductions to the tax assessment rolls per Exhibit A.

MOTION: Workman moved and Heier seconded approval. Heier, Campbell, Stevens, Hudkins and Workman voted aye. Motion carried.

3) **MOTOR VEHICLE TAX EXEMPTIONS:**

Temple Baptist Church

MOTION: Heier moved and Stevens seconded approval of a motor vehicle tax exemption for Temple Baptist Church. Stevens, Workman, Heier, Campbell and Hudkins voted aye. Motion carried.

4) **DENIAL OF A MOTOR VEHICLE TAX EXEMPTION:**

Arthur Brown

MOTION: Heier moved and Hudkins seconded denial of a motor vehicle tax exemption for Arthur G. Brown. Hudkins, Stevens, Workman, Heier and Campbell voted aye. Motion carried.

5) **SETTING OF A PUBLIC HEARING FOR NOTICE OF VALUATION CHANGE:**

Setting of a public hearing for Tuesday, November 27, 2001 at 2:30 p.m. in the County Commissioners Chambers, Room 112, on the first floor of the County-City Building for a notice of valuation change for omitted or undervalued property for Theodore and Marie Foltz.

MOTION: Heier moved and Hudkins seconded approval of setting a public hearing for Tuesday, November 27, 2001 at 2:30 p.m. for notice of valuation change for omitted or undervalued property for Theodore and Marie Foltz. Workman, Hudkins, Campbell, Stevens and Heier voted aye. Motion carried.

6) **ADJOURNMENT:**

MOTION: Heier moved and Hudkins seconded adjournment of the Board of Equalization meeting at 1:35 p.m. Stevens, Workman, Campbell, Hudkins and Heier voted aye. Motion carried.

Bruce Medcalf
County Clerk

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Commissioners Present: Kathy Campbell, Chair
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Others Present: Kerry Eagan, Chief Administrative Officer
David Johnson, Deputy County Attorney
Bruce Medcalf, County Clerk
Trish Owen, Deputy County Clerk
Gwen Thorpe, Deputy Chief Administrative Officer

The Board of Commissioners meeting was convened at 1:35 p.m.

- 1) **MINUTES:** Approval of the minutes of the Board of Commissioners meeting held on Tuesday, October 30, 2001. (A copy of these minutes is on file in the office of the Lancaster County Clerk.)

MOTION: Workman moved and Heier seconded approval of the minutes of the Board of Commissioners meeting dated October 30, 2001. Campbell, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

- 2) **CLAIMS:** Approval of all claims processed through Tuesday, November 6, 2001.

MOTION: Hudkins moved and Workman seconded approval. Heier, Campbell, Stevens, Hudkins and Workman voted aye. Motion carried.

3) **SPECIAL PRESENTATIONS:**

A. Recognition of Veterans Day - Gary Chalupa, County Veterans Service Officer; Rick Ringlein, Assistant County Veterans Service Officer

Appearing on behalf of the veterans of Lancaster County, Nebraska were Gary Chalupa, Lancaster County Veterans Service Officer; Rick Ringlein, Assistant County Veterans Service Officer, James Cada, Veterans Service Committee; Eldon Wilhelm, Chair of the Veterans Service Committee; Harlan King, Past Chair of the Veterans Service Committee and Billy Williams, board member of the Veterans Service Committee.

4) **OLD BUSINESS:**

A. A project financing agreement with Cabela's Inc. to assist them in developing an MIS Application Development Department, Customer Relations Center and Credit Card Processing Facility in Lincoln-Lancaster County. The County will provide funds through its Economic Development Loan Program, in the amount of \$500,000, of which \$125,000 will be a grant and \$375,000 will be a low interest loan. Cabela's will enter repayment of the loan on March 15, 2006 for 60 months. (C-01-402)

The Clerk noted that the County Attorney's Office requested the agreement be held.

MOTION: Heier moved and Stevens seconded to hold the project financing agreement with Cabela's Inc. as requested by the County Attorney's Office. Workman, Hudkins, Campbell, Stevens and Heier voted aye. Motion carried.

B. An agreement with the State of Nebraska, Department of Roads for partial funding for Lancaster County's Public Transportation System from July 1, 2001 to June 30, 2002. The Federal share shall not exceed \$17,295 or 50 percent of eligible operating costs whichever is smaller. The State's share shall not exceed \$18,418 or 50 percent of the operating costs whichever is smaller. The County will pay all remaining eligible operating costs not paid by Federal and State funds and is estimated at \$18,418. The County will provide transportation services in areas other than urbanized areas. (C-01-403)

4) **OLD BUSINESS CONTINUED:**

David Johnson, Deputy County Attorney, stated a cap amount regarding the County's contribution was added to the agreement as well as a letter, provided by the State of Nebraska, allowing the City of Lincoln to provide the sub-contracting work for the County. He added that he has visited with Tim Howell, Director of the Lancaster County Rural Transit Program, regarding amendment of the interlocal agreement with the City of Lincoln to provide better protection for both the County and the City.

Tim Howell, Director of the Lancaster County Rural Transit Program, disseminated and briefly summarized information regarding the Rural Transit Program (Exhibit 1).

MOTION: Heier moved and Hudkins seconded approval of an agreement with the State of Nebraska, Department of Roads. Hudkins, Stevens, Workman, Heier and Campbell voted aye. Motion carried.

5) **NEW BUSINESS:**

A. An agreement with Ameritas Life Insurance Corporation to administer the County's self-insured dental plan at a cost of \$4.71 per employee, per month for the January 1, 2002 to December 31, 2002 plan year. The dental plan will be the same as in the past, a copy of which is on file in the County Clerk's Office (C-99-44). (C-01-552)

Johnson requested the County Board withdraw the agreement and also requested that a copy of a letter sent to Dan Snyder, Regional Group Manager with Ameritas Life Insurance Corporation, from George Glass, Director of Personnel, be placed on file in the County Clerk's Office.

Johnson stated that the proposal with Ameritas was previously accepted and explained that contracts will be sent to the County for review and will appear on a future agenda.

MOTION: Workman moved and Stevens seconded withdrawal of an agreement with Ameritas Life Insurance Corporation. Stevens, Workman, Campbell, Hudkins and Heier voted aye. Motion carried.

5) **NEW BUSINESS CONTINUED:**

- B. An agreement with Lincoln School of Commerce for the Federal Work Study Program for Lancaster County Corrections. The student will be paid \$7 an hour with the County responsible for 50 percent plus Federal Insurance Contributions Act (FICA). (C-01-551)**
- C. An agreement with Lincoln School of Commerce for the Federal Work Study Program for the office of the Lancaster County Clerk. The student will be paid \$7 an hour with the County responsible for 50 percent of Federal Insurance Contributions Act (FICA). (C-01-550)**

New Business Items B and C were read together.

Johnson referred to New Business Item 5C and noted that the County would also be responsible for 50 percent of the salary plus FICA.

MOTION: Heier moved and Stevens seconded approval of the agreements with Lincoln School of Commerce for the Federal Work Study Program for Lancaster County Corrections (C-01-551) and the Lancaster County Clerk (C-01-550). Campbell, Stevens, Workman, Heier and Hudkins voted aye. Motion carried.

- D. An agreement between the Lancaster County Community Mental Health Center and the City of Lincoln, on behalf of the Lincoln Area Agency on Aging, for professional outreach services to assist in increasing participation in the Senior Health Promotion Center located at the Aging Services Center, beginning September 17, 2001 and ending August 30, 2002. The County will be reimbursed at a rate of \$25 per hour not to exceed a total of 200 hours or \$5,000. (C-01-549)**

MOTION: Hudkins moved and Workman seconded approval of an agreement between the Lancaster County Community Mental Health Center and the Lincoln Area Agency on Aging. Heier, Workman, Stevens, Campbell and Hudkins voted aye. Motion carried.

5) **NEW BUSINESS CONTINUED:**

- E. An agreement with Cass County for the safekeeping, care and sustenance at the Lancaster County Juvenile Detention Center for those juveniles held as detainees by Cass County. The County will be reimbursed up to \$160 per day. The term of the agreement is from the date of execution until annual modification each September. (C-01-548)

MOTION: Heier moved and Hudkins seconded approval of an agreement with Cass County. Stevens, Hudkins, Heier, Workman and Campbell voted aye. Motion carried.

F. Grant contracts with the following agencies:

- ▶ Lincoln Action Program for Project C.H.I.R.P. (Communities Helping Immigrants and Refugees Progress), in the amount of \$5,000, beginning September 1, 2001 and ending August 31, 2002. (C-01-547)
- ▶ Nebraska State Probation Administration for management of the Lancaster County Juvenile Drug Court, in the amount of \$97,200, beginning November 1, 2001 and ending October 31, 2002. (C-01-546)

MOTION: Heier moved and Workman seconded approval of grant contracts with Lincoln Action Program and Nebraska State Probation Administration. Workman, Campbell, Hudkins, Stevens and Heier voted aye. Motion carried.

- G. Acceptance of a grant from the United States Department of Justice, in the amount of \$493,453, for the Drug Court Program. The grant is a three year grant with local match of \$56,360 in the first year, \$71,950 in the second year and \$82,037 in the third year. (C-10-553)

MOTION: Heier moved and Hudkins seconded approval. Hudkins, Workman, Heier, Campbell and Stevens voted aye. Motion carried.

5) NEW BUSINESS CONTINUED:

H. A resolution appropriating an additional \$2,700,000 to the Intergovernmental Transfer Program with the Nebraska Department of Health and Human Services. (R-01-110)

MOTION: Heier moved and Workman seconded approval of Resolution 01-110. Campbell, Heier, Stevens, Workman and Hudkins voted aye. Motion carried.

I. A resolution authorizing the following traffic signs in Lancaster County, Nebraska: (R-01-111)

Installation of "Flood Plain Awareness" signs for the Stevens Creek Water Shed at the right-of-way line at the following locations:

- ▶ Holdrege Street immediately west of North 112th Street and one-half mile west of North 112th Street
- ▶ North 98th Street, south of Adams Street and south of Havelock Avenue
- ▶ Adams Street, west of North 98th Street and east of North 105th Street
- ▶ Havelock Avenue, west of North 98th Street and east of North 84th Street
- ▶ Fletcher Avenue, west of North 98th Street
- ▶ North 112th Street, north of "O" Street and south of Holdrege Street
- ▶ South 120th Street, south of "O" Street

(The Lower Platte South Natural Resources district will provide, install and maintain the signs as needed.)

Removal of the following at the intersection of Roca Road going west from South 54th Street:

- ▶ A "Yield" sign on South 54th Street for southbound traffic
- ▶ A "Keep Right" sign with a Type 1 object marker mounted on the same post on South 54th Street for northbound traffic
- ▶ A "Do Not Enter" sign on South 54th Street for northbound traffic

5) **NEW BUSINESS CONTINUED:**

Removal of the following at the intersection of Roca Road going east from South 54th Street:

- ▶ A "Yield" sign on South 54th Street for northbound traffic
- ▶ A "Keep Right" sign with a Type 1 object marker mounted on the same post on South 54th Street for southbound traffic
- ▶ A directional arrow sign on Roca Road for westbound traffic
- ▶ A "Merging Traffic" sign on Roca Road for westbound traffic

MOTION: Heier moved and Stevens seconded approval of Resolution 01-111. Hudkins, Campbell, Stevens, Heier and Workman voted aye. Motion carried.

J. Recommendation from the Purchasing Agent to award a bid from a State of Nebraska contract (CA#5713C) to Husker Auto Group, in the amount of \$21,797.70, for one, 2002 Chevrolet Express 15 passenger van for the Lancaster County Community Mental Health Center. (B-01-48)

MOTION: Workman moved and Stevens seconded approval. Campbell, Hudkins, Heier, Workman and Stevens voted aye. Motion carried.

K. Authorization of Wells Fargo Bank, as Trustee, to disburse \$7,405 from the juvenile detention center bond proceeds to Midwest Storage Solution, Inc. for a space saver mechanical assist high density mobile storage system for the new Juvenile Detention Center. (M-01-126)

MOTION: Heier moved and Workman seconded approval. Heier, Campbell, Stevens, Hudkins and Workman voted aye. Motion carried.

5) **NEW BUSINESS CONTINUED:**

L. Recommendations from the Lancaster County Personnel Policy Board for the following: (M-01-127)

- ▶ Create an Office Systems Specialist classification (Class Code 0334) with a proposed pay grade of \$32,816.16 to \$42,852.16 (E21)
- ▶ Create a Staffing Specialist classification at Lancaster Manor (Class Code 02334) with a proposed pay grade of \$35,821.76 to \$47,022.56 (C23)
- ▶ Request to amend Rule 9 of the Personnel Rules - Promotion, Transfer and Demotion.
- ▶ Request to revise Chronic Infectious Disease Policy.
- ▶ Request to revise Overtime Pay Policy.

MOTION: Heier moved and Stevens seconded approval of the recommendations from the Lancaster County Personnel Policy Board. Stevens, Workman, Heier, Campbell and Hudkins voted aye. Motion carried.

- 6) **CONSENT ITEMS:** These are items of business that are routine and which are expected to be adopted without dissent. Any individual item may be removed for special discussion and consideration by a Commissioner or by any member of the public without prior notice. Unless there is an exception, these items will be approved as one with a single vote of the Board of Commissioners. These items are approval of:

A. Receive and Place on File:

1. County Clerk's Monthly Report for October, 2001.

MOTION: Hudkins moved and Heier seconded approval of the Consent Item. Campbell, Hudkins, Workman, Heier and Stevens voted aye. Motion carried.

7) **ADJOURNMENT:**

MOTION: Workman moved and Stevens seconded adjournment of the Board of Commissioners meeting at 2:10 p.m. Heier, Campbell, Stevens, Hudkins and Workman voted aye. Motion carried.

Bruce Medcalf, County Clerk